

In accordance with Article 7, section 1, paragraph 2, subparagraph 1) of the Public Procurement Law (“Official Gazette of RS” issue 124/2012), Instructions for Equipment Procurement in Tempus and Erasmus Mundus projects of the Tempus foundation (National Tempus office), as well as articles 53 and 54 of the Rules and Regulations on the Manner and Procedures of the Realization of International Projects Managed or Coordinated by the University of Niš (no. 2001/4 from 07/12/2010), the University of Niš announces:

**THE INVITATION FOR BIDS
IN THE PROCEDURE OF JOINT EQUIPMENT PROCUREMENT FOR THE
NECESSITIES OF ALL PARTNERS IN THE TEMPUS “EQUIED” PROJECT
no. 516851-TEMPUS-I-2011-1-RS-TEMPUS-SMGR
Procurement number TEMPUS 1/12 - 2014**

Purchaser: University of Niš, Univerzitetski trg 2, 18000 Niš, Serbia, tel. 018/257-970, invites all interested entities to send their bids in accordance with the Law, Bidding Documents and this public announcement.

The subject of this procurement is the joint procurement of equipment: assistive equipment for students with disabilities, to cover the needs of all project partners in “EQUI-ED EQUAL ACCESS FOR ALL: STRENGTHENING THE SOCIAL DIMENSION FOR A STRONGER EUROPEAN HIGHER EDUCATION AREA” no. 516851-TEMPUS-I-2011-1-RS-TEMPUS-SMGR (hereinafter: EQUIED Project).

The procurement is organized in 5 (five) parties:

- party 1 – EQUIED University of Niš,
University of Novi Sad,
University of Arts in Belgrade,
University of Belgrade
- party 2 – EQUIED University of Niš,
University of Novi Sad,
University of Arts in Belgrade,
University of Belgrade
- party 3 – EQUIED University of Niš,
University of Novi Sad,
University of Arts in Belgrade,
University of Belgrade
- party 4 – EQUIED State University of Novi Pazar
- party 5 – EQUIED University of Belgrade

A Bidder should clearly state whether the offer is related to the entire procurement or to a specific party. In case a Bidder places a bid for two or more parties, it has to be organized so that each party could be separately considered.

All legal and natural persons that meet the necessary conditions from Article 7 of the Public Procurement Law (“Official Gazette of RS” issue 124/2012) have the right to participate in the bidding process. A Bidder should prove if the conditions are met by providing the proofs together with the offer in accordance with Article 77 of the Public Procurement Law, in the form and manner prescribed by the aforementioned Article of the Law. These proofs could be provided in the form of copies without a stamp. Together with the offer and proofs, described in great detail in the Bidding Documents, a Bidder should also deliver other required documents and forms requested in the Bidding Documents.

The criterion for the selection of the most favorable offer is the lowest price.

With appropriate written authorization, a Bidder can review as well as obtain the Bidding Documents on any working day from 9 am to 2 pm at the Purchaser's main location – University of Niš, Univerzitetski trg 2, 18000 Niš, office 17a, contact person: Gordana Stošić. Bidding Documents should be obtained in person. When obtaining the documents in person, a representative of a Bidder should provide the appropriate authorization. The copy of the Bidding Documents can also be downloaded from the website of the University of Niš (<http://www.ni.ac.rs/>), as well as from the Public Procurement Portal (<http://portal.ujn.gov.rs/>).

All questions regarding the technical specifications of the subject of this public procurement should be directed to Danijela Gavrilovic, [e-mail danijela.gavrilovic@filfak.ni.ac.rs](mailto:danijela.gavrilovic@filfak.ni.ac.rs), phone 064/8312503.

All bids received after the deadline will not be opened, and after having opened all the timely bids, they will be returned unopened to the bidders and marked 'received after the deadline'.

Bidding shall be done in person or sent by regular mail to the address of the Purchaser: University of Niš, Univerzitetski trg 2, 18000 Niš, in a sealed envelope and marked: "Offer for the procurement of equipment for the TEMPUS EQUIED project – procurement number TEMPUS- 1/14 - 2014 – DO NOT OPEN" on the front side, and on the back, a Bidder should write the correct name and address, name and surname of the contact person as well as the telephone number.

The deadline for the submission of bids is 30 days after the bid has been published on the Public Procurement Portal (<http://portal.ujn.gov.rs/>) and on the webpage of the University of Niš (<http://www.ni.ac.rs/>), that is, until 23/4/2014 at 12 pm.

Timely bids are the bids which arrived at the address of the University of Niš by 12 pm on the day of the bidding deadline, regardless of the manner of the delivery, that is, until 23/4/2014.

The bid should be in writing, on the appropriate form and according to the given instructions, in Serbian, in Serbian Dinars (for party 5 also in Euros), clear and unambiguous, clearly typed or written in block letters, signed by a Bidder's authorized person, and with a stamp.

Each page of the obtained Bidding Documents, that is the documents a Bidder delivers to the Purchaser, should have a signature of a Bidder's authorized person and a stamp.

The bids will be publicly opened on the day when the deadline for bid submission expires. The authorized representatives of the bidders could be present at the opening of bids with written authorizations they should submit to the Commission of the Purchaser prior to opening the bids.

The decision on the selection of the most favorable offer will be reached within 5 working days after the deadline for the submission of bids.

The Contract will be signed with the selected bidder(s). If the offers are unacceptable and inappropriate, the Purchaser reserves the right not to reach the decision on signing the Contract.

The Purchaser may even procure larger quantities than the requested ones if that amount is within the budget for each party.